

Duvall Friends of Library  
Meeting Minutes, March 21, 2013

Attendees: Carol Kufeldt, Michele King, Linda Bittle, Kathy Huber, Georgene Jones, Irene Wickstrom

Carol called the meeting to order at 7:07pm

- All attendees introduced themselves, and stated name of book they are currently reading.
- Carol passed around February's minutes for approval. The minutes were motioned by Georgene and seconded by Linda and were approved unanimously.

#### Reports/Updates

- Kathy gave the library report:
  - Circulation in February was 18,771 items- up 39% compared to Feb 2012 (13,499). YTD figures are 39,982, up 53% from 2012 (26,146). 14,791 books were returned Feb 2013, vs 10,073 Feb 2012 (up 47%). YTD were up 56% at 30,888.
  - The Fiesta classes ended, with a successful season. (This was for non-English speaking preschoolers with their parents.) This program will be eligible to be funded again in 2015.
  - A new Spanish story time program will begin April 2<sup>nd</sup>, on Tuesday mornings. There is room for 24 participants, 18 have signed up so far.
  - Tuesday puppet shows are located at Eagle Rock. One June 27<sup>th</sup>, Jungle Tunes will occur, utilizing part of the \$7k gift fund, as will the September Noise Guy.
  - Pajama story time remains very popular.
  - Two pages have left Duvall – one transferred to Carnation, another has moved to substitute status. We hope to get two new pages soon.
  - Irene Wickstrom is now 2<sup>nd</sup> in command in the cluster. She was most recently the managing librarian at North Bend. She is our new liaison between DFOL and the library.
    - Irene will be providing outreach service and programs. She reported that there are two new vans – Library to Go – which drive to daycares and preschools. They are mobile learning labs which include 7 computers. Additionally, we have STEM teaching curriculum, genealogy, citizenship, and languages.
- Georgene reported that we have \$19,452.93 in the bank. Our YTD income (two months) is \$644.06. We have incurred \$32.56 in costs for pizza and a cash box for the auction. She also reported that we received a \$329.40 bank credit, providing a refund for bank fees over the past two years. Expenses paid include \$42.50 in staff appreciation, \$100 children's program. Net income is \$728.35. Finally, we are averaging \$100/mo in book sales.

#### New Business

- Discussion regarding the Raffel Barrel at the annual Civics Club plant sale- Georgene has created solicitation letters for corporate donors. Carol stated that Colleen and Cynthia, of the Civics Club, have a list of businesses that have contributed in the past. Everyone was encouraged to volunteers to speak with local businesses to contribute for the barrel.
  - A timeline was created and distributed to the group. Irene will order the KCLS cloth tablecloth (blue) for our table. It needs to arrive by Friday, May 10<sup>th</sup>.
  - Georgene will register with the Duvall Police Dept.
  - April 12<sup>th</sup> is the deadline to collect donations
  - April 19-26: need to artfully assemble the barrel. (Michele volunteered to store at her house)
  - Linda volunteered to create advertising signs, tags for gift certificates, and a laminated list of items with their respective values.
  - April 26-May 10: sell tickets
  - May 10: transport the barrel to the plant sale after the library closes
  - May 11<sup>th</sup>: Plant sale! Located behind the old library.
  - May 13-20: send out thank-you receipts to donors (Georgene has created them)

Future meetings

- March 21<sup>st</sup>: DFOL meeting, 7pm
- March 25<sup>th</sup>: Library Advisory Board meeting, 6pm in the Library meeting room
- April 13<sup>th</sup>: Duvall Reads (11/22/63 by Stephen King), 10am in Library meeting room. May's book is Merle's Door by Ted Kerasote (date is not finalized).
- May 11<sup>th</sup>: Civic Club Plant Sale and Raffle drawing for barrel
- May 15<sup>th</sup>: Give Big
- May 16<sup>th</sup>: DFOL meeting, 7pm

The meeting was adjourned by Carol at 8:12pm