

Duvall Friends of Library  
Meeting Minutes, June 12, 2014

Attendees: Carol Kufeldt, Michele King, Linda Bittle (via Skype), Jill Dalton, Irene Wickstrom, Jody Rutledge, Darlene Logan (via Skype), Ann Marie Gill

Carol called the meeting to order at 7:05pm

- Carol passed around May's minutes for approval. The minutes were motioned by Jill and seconded by Jody, and were approved unanimously.

Reports/Updates

- Irene presented the following:
  - Duvall Days was a great success. The GoVan was in the parade, and parked in the parking lot afterwards. It gathered a lot of attention, and tours were available. Librarians put up a table outside the van, and had buttons available for participants to design. Next year the Van will also be in the parade, but not afterwards. The table will be placed in the front of the library (like last year).
  - We are registered for the Farmer's Market on June 26<sup>th</sup> (GoVan)
  - We are registered for the Heritage Festival (Sept 22<sup>nd</sup>). 3 librarians will participate, with quills and paint as activities.
  - Paula Burton is moving to the North Bend/Fall City libraries. Her position will be taken on by Jen Carter, who currently works 20 hrs/week in Carnation. This will create a 40/hr week position now for Jen. This is a great opportunity for Jen to remain full time within the Riverview school district. Jen will transition to this role with Paula. Paul's good-bye party will be June 25<sup>th</sup> from 1-4pm.
  - Summer programs will be starting this month.
  - The Library Service Plan continues. The van is driving around the community, continuing to discover new underserved areas.

New Business

- Ann Marie Gill presented the new Friends of Library website
  - New friends can sign up on the website. When they join, their contact information automatically updates MailChimp for email notifications.
  - The site is dynamic. There is a single place to update a new event, and it automatically updates the sidebar.
  - Ann Marie has provided us with a comprehensive instruction manual on how to maintain/update the website.
  - Michele will post all board meeting minutes upon approval.
  - Carol will send out login/password information to board members, upon request.
- Our financial statements continue to be strong. We have \$19,684 in cash as of 5/31/14. We have a YTD loss of \$559. Revenues incurred in May include \$1,010 from GiveBig, \$100 donation to the Kathy Huber Fund, \$157 from book sales, \$343 from raffle sales. Expenses incurred in May include \$565 for web design, \$56 in postage, \$50 Duvall Days fee, \$112 for adult ESL classes, \$237 for children's programs, \$400 for teen's programs, \$120 library outreach programs.
- We agreed to retain the second Thursday of each month for our monthly meetings next fiscal year, beginning September 11, 2014.
- Animania/Toshocon will be held at the Carnation library on August 16<sup>th</sup>, from 11am – 4pm. We need two volunteers to take money and oversee.
  - Michele volunteered.

Future meetings/dates

- June 14<sup>th</sup>: Duvall Reads discussion of "A Pocketful of Names" by Joe Coomer
- June 25<sup>th</sup>: Goodbye party for Paula Burton, 1-4pm
- August 16<sup>th</sup>: Animania/Toshocon at Carnation Library, 11am-4pm
- September 11<sup>th</sup>: DFOL meeting, 7pm
- September 13<sup>th</sup>: Duvall Reads 10am (book tbd)

The meeting was adjourned by Carol at 7:55pm.